

For students currently enrolled in MSW program

Portfolio Requirements for SSW (School Social Work) Preparation Program

Below is a list of the *documents needed to complete the SSW Portfolio

- School Social Work program application
- Statement of Interest
- Curriculum Contract Guide
- Copy of undergraduate transcript/s (non UK)
- Copy of graduate transcript (non UK)
- Two samples of major course work assignments from SSW classes
- Copies of Learning Agreements, both semester (must include documentation of attainment of NASW School Social Work Standards of Practice (2012)
- Copies of Practicum Evaluations, both semesters

Once all coursework is complete and all documents are provided the student will receive the signed curriculum contract from the UK SSW Coordinator. The student will submit the contract with a completed TCI application, official transcripts of all undergraduate and graduate work and fees for the initial or *advanced certificate* to the UK College of Education, they will process and forward to the EPSB (Education Professional Standards Board).

*The school social work coordinator will provide the documents and assist the student throughout the process.